

**KIXE COMMUNITY ADVISORY BOARD
BY-LAWS**
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REVISED - JANUARY 29, 1997

This revision supersedes the original by-laws passed July 18, 1979 by the Board of Directors and amendments dated April 1986 and May 1993.

Section I Definitions

As used throughout this document, CAB refers to the Community Advisory Board. The Board of Directors refers to Board of Directors of Northern California Educational Television Association, Inc. (KIXE-TV)

Section II Establishment

The Community Advisory Board (CAB) was established by the Board of Directors of KIXE on May 14, 1979. The CAB is required for all community licensed stations per the Communications Act of 1934 as amended in Section 396 (K) (9).

Section III Purpose and Scope of Activity

- a. The CAB shall review the programming goals of the station, the specific programming and related services provided to the viewing public, and the significant programming policy decisions of the Board of Directors.**
- b. The CAB shall advise the Board of Directors as to whether the programming and related services of the station are meeting the educational and cultural needs of the communities served and may make such recommendations as it considers appropriate with respect thereto.**
- c. The CAB shall exercise any other functions delegated to it by the Board of Directors.**
- d. Except as specifically authorized by the Board of Directors, the role of the CAB shall be solely advisory in nature. In no case shall the CAB exercise any control over the daily management or operations of the station or the functions of the Board of Directors.**

SECTION IV

Membership

- a. The CAB shall consist of no less than four (4) members. One (1) member will be a seated member of the Board of Directors and three (3) public members who shall reasonably represent the diverse needs and interests of the communities served by the station . the Program Director of the station shall serve as staff to the CAB and has no voting rights.**
- b. The CAB will be responsible for replacing its own public members subject to confirmation by the Board of Directors. The Board of Directors shall select its representative.**
- c. The Board of Directors member shall serve as the chair of the CAB.**

SECTION V

Term of Office

- a. Public members shall serve a three (3) year term, which may be renewed. Terms will be staggered so that no more than one third of the public membership leaves the CAB in any one year.**
- b. The Board of Directors representative shall serve a one (1) year term.**
- c. Terms of office shall expire June 30th.**
- d. Vacancies shall be filled only to the expiration of the term of the member being replaced.**
- e. New members will be confirmed by the Board of Directors at its July meeting.**

SECTION VI

Annual Report

- a. The CAB Board of Directors Representative shall submit a semi-annual report to the Board of Directors following each CAB meeting.**
- b. The report will relate the years activities of the CAB and include recommendations.**

SECTIONS VII Meetings

- a. Meetings of the CAB shall be held semi-annually at a place designated by CAB chair.**
- b. A simple majority of the CAB is necessary for a quorum**
- c. Special meetings can be called by CAB chair or two (2) public members with proper written notice.**

SECTION VIII Amending By-Laws

- a. The By-laws may be amended only by the Board of Directors.**
- b. By-laws changes will be accepted for action at next regular Board of Directors meeting after they are presented.**
- c. The CAB may suggest changes to the By-laws as a part of their annual report.**